



# System Transition

## Looking Beyond TX-UNPS



TEXAS DEPARTMENT OF AGRICULTURE  
**COMMISSIONER SID MILLER**

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Food and Nutrition Division  
MegaCon

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[www.SquareMeals.org](http://www.SquareMeals.org)



# Why a new system?

A new system gives us the opportunity to modernize our software, giving you a cleaner, easier way to apply to operate, make claims, and review compliance forms.

Here's a sneak peek of what to expect.



## What does the new system offer?

The new system will have the same basic functionality of TX-UNPS, covering the same programs and basic modules.

### Programs:

- ❑ National School Lunch
- ❑ School Breakfast Program
- ❑ Special Milk
- ❑ Fresh Fruit and Vegetable
- ❑ Seamless Summer Option
- ❑ Child and Adult Care Food (Centers, DCH)
- ❑ Summer Food Service Program

### Modules:

- ❑ Applications
- ❑ Claims
- ❑ Monitoring & Compliance
- ❑ Reports
- ❑ Administration

# A new look and feel

The new system has a more intuitive layout that will improve your ability to navigate through forms, submissions, and more.

The screenshot displays the Texas Department of Agriculture website with a new design. The top navigation bar is blue, featuring a 'Help' dropdown on the left and a 'Login' link on the right. An arrow points from the 'Help' dropdown to a detailed view of the dropdown menu, which includes 'Help and Feedback', 'Contact Us', and 'Forgot Password'. Another arrow points from the 'Login' link to a detailed view of the login form. The main content area is white and features a 'Welcome' message, the Texas Department of Agriculture seal, and the text 'TEXAS DEPARTMENT OF AGRICULTURE COMMISSIONER SID MILLER'. A 'Learn more »' button is located in the top right. The footer is blue with three white stars. A green and yellow 'mc' logo is in the bottom right corner.

Help ▾

Login

Learn more »

Welcome

Help ▾

- Help and Feedback
- Contact Us
- Forgot Password

TEXAS DEPARTMENT OF AGRICULTURE  
COMMISSIONER SID MILLER

★ ★ ★

mc

**Login**

Note: This website must be viewed on Internet Explorer version 10 or above. It is also supported by Chrome 43 and above.

Email

Password   
(Enter 8 to 20 characters, case-sensitive)

☐ Remember me?

**Login** Cancel

# Anatomy of Page

## MENU HEADER

## ALERTS

## MENU MANAGER

Library-

Nutrition Management-

Reports-

Help-

1

Specialist

Program Information

Organization ✓

Application ✓

Financial Information ✓

Documents ✓

Site Management

Site Information ✓

Site Summary ✓

Organization Acceptance

Confirm and Accept

State Agency

SA Determination

Notifications

History

Version Log

Achievement Preparatory Academy PCS

FY: 2021

Draft

Version: 2.0

Application

Program Selection ⓘ

☒ Child and Adult Care Food Program (CACFP)
 ☒ National School Lunch Program (NSLP)

☒ Independent Center (IC)
 ☐ At-Risk (ARC)

☐ Family Day Care Home (FDCH)
 ☐ Emergency Shelter

☐ Sponsor of Centers (SOC)
 ☐ Healthy Tots Act (HTA)

☐ Adult Day Care (ADC)
 ☐ Outside School Hours Care Center (OSHCC)

Primary CACFP Contact ⓘ

\*First Name:

test

\*Last Name:

test

\*Title:

test

\*DOB:

11/24/2020

\*Phone:

(342) 432-3423

Extension:

Fax:

Email:

Authorized Representative ⓘ

☒ Executive Director
 ☐ Corporate Official / Owner
 ☐ Military Commander

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Cancel

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Delete

## NAVIGATION MANAGER

# Applications

01

## NSLP

- Application
- Site Information
- SSO Site Information

02

## CACFP

- Center Application
- Day Care Home Application
- Adult Day Care Application
- Site Information

03

## SFSP

- Application
- Site Information

04

## FFVP

- Application
- Site Information

05

## Special Milk

- Application
- Site Information



# Application Summary

## SUMMARY FILTERS

Year: Current Agreements: All Assignments: Assigned Programs Organization: All Reset

### Summary

Program	All	Draft	Returned for Modification	Pending Specialist Approval	Returned for Specialist Review	Pending Manager Approval	Processed
CACFP <span>SOC, DCH, ADC</span>	1	1	0	0	0	0	0
FFVP	0	0	0	0	0	0	0
NSLP <span>NSLP, SSO</span>	1	1	0	0	0	0	0
SFSP	0	0	0	0	0	0	0
SMP	0	0	0	0	0	0	0

### Applications

Organization	Program	Year	Specialist	Status	Version
Texas ISD	CACFP	2024		Draft	1
Texas ISD	NSLP	2024		Draft	1

⏪ ⏩ 1 5 items per page 1 - 2 of 2 items

## APPLICATION SELECTION



# Application Module

**NSLP (SSO): Rehoboth CE**   **FY: 2024**   Approved   Version: 7.0   **Application**

**Authorized Representative** ⓘ  
☒ **Executive Director**   ☐ **Corporate Official / Owner**  
☐ Same as Primary Contact

**\*First Name:**  
Test Data

**\*Last Name:**  
Test Data

**\*Title:**  
Test Data

**\*Phone:**  
(222) 333-4444

**Extension:**

**Fax:**

**Email:**



**\*Address:**  
Test Data

**\*City:**  
Test Data

**\*State:**  
Texas ▼

**\*Zip Code:**  
73301

**Program Information**  
**Operating Dates**  
Provide the first and last date (inclusive of all participating schools) this School Food Authority will operate the National School Lunch Program (NSLP).  

**\*Start:** 11/03/2023  **\*End:** 11/03/2023 

  
Provide the first and last date (inclusive of all participating schools) this School Food Authority will operate the Seamless Summer Option (SSO).

[< Prev Form](#)   [Save](#)   [Cancel](#)   [Next Form >](#)   [Delete](#)





# Site Information

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## EASY NAVIGATION BETWEEN SITES

NSLP (SSO): Rehoboth CE FY: 2024 Approved Version: 7.0 Site Information

◀ Previous Site RCE Site A (8) ✓ Next Site ▶

General Meal Service Enrollment Management Plan Document Site Determination

\*Is this site applying to participate in the NSLP? ☒ Yes ☐ No

Site Status: Eligible Op Status: Active Group No: 1

\*Operating Status: ☒ Active ☐ Inactive

Monitoring Schedule

Pre-visit	NSLP	SBP	ASSP 1 & 2
01/01/2024	12/06/2023	12/06/2023	12/06/2023

\*Site Type: ⓘ

☐ Standard

☒ Community Eligibility Provision (CEP)

☐ Provision 1 (P1)

☐ Provision 2 (P2)

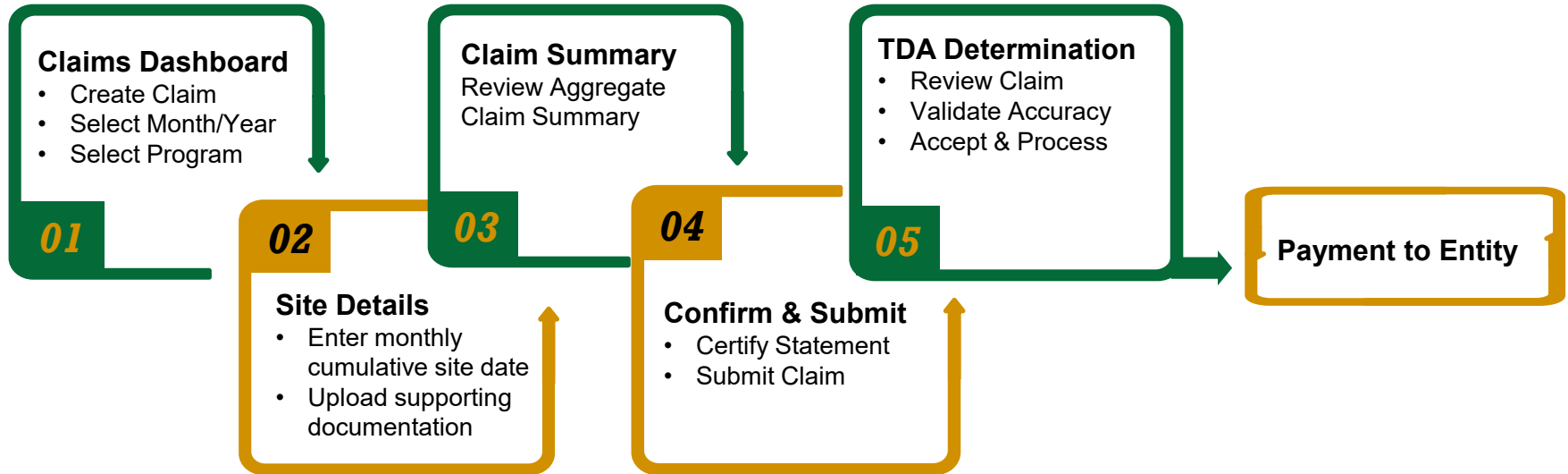
◀ Prev Form Save Cancel Next Form ▶ Delete

## QUICK NAVIGATION BETWEEN FORMS



# Claims

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# Claims Summary

## SUMMARY FILTERS

Fiscal Year:

Current



Search:

Organization:

All



Claims:

In Progress (1)

Processed (0)

All (1)

### STATUS

Draft

1

Returned for Modification

0

Pending Review

0

Returned for Review

0

Pending Final Review

0

### Claims Summary



Organization	Claim	Month / Year	Fund Type	Amount	Status	Processed	Version
Texas ISD	NSLP	October 2023	Federal	\$0.00	Draft		1

1

20

items per page

1 - 1 of 1 items



## CLAIM SELECTION



# Claim Site Detail

Rehoboth CE
FY: 2024
Submitted

Site Details

Claim Number: NL2324-110012
Version: 3.0
Late Submission ⓘ

National School Lunch Program (NSLP)

Submitted 04/02/2024

Processed

Paid

November
2023

Total Month Reimbursement	\$263.00
Version 3.0 Reimbursement	\$0.00

+ Add Site

Upload
Download
View History

Site Name	Include on Claim	Site Type	Group	Version	Breakfast (Severe Need)	Area Eligible	Total Attendance
RCE Site A (8)	<input checked="" type="checkbox"/>	CEP	1	2.0	Yes	Yes	500

1 - 1 of 1 items

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Rehoboth CE FY: 2024 Submitted Claim

**Aggregate** Standard and Special Provision Breakdown

**Claim Details ⓘ**

Total Monthly Attendance:  Certified performance-based menu: Yes

Average Daily Attendance:  Two cent differential reimbursement: Yes

**Summary Counts by Meal Types ⓘ**

Meal Type	No. of Sites	Enrollment	No. of Operating Days	Avg. Daily Participation
Breakfast	0	0	0	0
Breakfast (Severe Need)	1	100	30	0
Lunch	1	100	30	0
Snack / Supplement	0	0	0	0

**Version 3.0 Reimbursement by Meal Type ⓘ**

Meal Type	Total Month Reimbursement	Version Reimbursement	Claim Deduction
Breakfast	\$56.50	\$0.00	\$0.00
Lunch	\$89.50	\$0.00	\$0.00
Snack / Supplement	\$117.00	\$0.00	\$0.00

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[Next Form >](#)

# Claim Information

Rehoboth CE FY: 2024 Submitted Claim

Lunch	1	100	30	0	Snack / Supplement	\$117.00	\$0.00	\$0.00
Snack / Supplement	0	0	0	0				
Area Eligible Snack	1	100	30	3				

**Meal Type Reimbursement ⓘ**

Meal Type	Free			Reduced			Paid			Total Meals	Total Amount
	Meals Served	Rates	Amount	Meals Served	Rates	Amount	Meals Served	Rates	Amount		
Breakfast	0	\$2.28	\$0.00	0	\$1.98	\$0.00	0	\$0.38	\$0.00	0	\$0.00
Breakfast (Severe Need)	20	\$2.73	\$54.60	0	\$2.43	\$0.00	5	\$0.38	\$1.90	25	\$56.50
Lunch	20	\$4.35	\$87.00	0	\$3.95	\$0.00	5	\$0.50	\$2.50	25	\$89.50
Snack / Supplement	0	\$1.17	\$0.00	0	\$0.58	\$0.00	0	\$0.10	\$0.00	0	\$0.00
Area Eligible Snack	100	\$1.17	\$117.00							100	\$117.00

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# Monitoring & Compliance



## NSLP

- AR Report
- Fiscal Action
- AR Off/Onsite Tool
- AR S-1
- Pre-K Meal Pattern
- Nutrient Analysis
- Net Cash Resources



## CACFP

- AR Report
- Fiscal Action
- Administrative Review



## SFSP

- AR Report
- Fiscal Action
- Administrative Review



# Administrative Review Form

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NSLP ADMINISTRATIVE REVIEW: Texas ISD

In Progress

Certificate and Benefit Issuance

SFA

SFA-1

SFA-2

SFA-3

QUICK NAVIGATION BETWEEN FORMS

▲Off-Site: Certification and Benefit Issuance

External View Enabled

100. **i** Does the SFA meet one of the following criteria ?

☐ SFA-wide Special Provision Non-Base Year (Provision 2/3)

☐ RCCI, without day students

☐ SFA-wide Community Eligibility Provision

☒ None of the above

Reviewer Notes

101. **i** Who is the determining official for certifying household applications?

text

Reviewer Notes

102. **i** a. Does the SFA use an electronic applications approval system or a manual application approval system?

☐ Electronic

☐ Manual

☒ Both

Reviewer Notes

< Prev Form

Save

Cancel

Next Form >







# When will this begin?

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The process has already started! Food and Nutrition staff are hard at work ensuring the new system meets your needs. Each program is expected to start its PY2026 in the new system.\*

\* Subject to change

## Program by Program Launch



Prog	2023				2024				2025				2026				2027			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
NLSLP						PROCESS MAPPING & REVIEW	GAP ANALYSIS & REQUIREMENTS	DEVELOPMENT		LIVE		MAINTENANCE								
CACFP						PROCESS MAPPING & REVIEW	GAP ANALYSIS & REQUIREMENTS	DEVELOPMENT		LIVE		MAINTENANCE								
SFSP						PROCESS MAPPING & REVIEW	GAP ANALYSIS & REQUIREMENTS	DEVELOPMENT		LIVE		MAINTENANCE								
FDP						PROCESS MAPPING & REVIEW	GAP ANALYSIS & REQUIREMENTS	DEVELOPMENT		LIVE		MAINTENANCE								





# What's next?

Stay tuned! In the months ahead, Food and Nutrition will keep program sponsors updated on the progress of the new system and provide opportunities to learn more about it.

Keep your eyes open for newsletter blasts, webinars, and more.

More systems information can be found on  
**[SquareMeals.com/Systems](https://SquareMeals.com/Systems)**

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To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**  
U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410; or
2. **fax:**  
(833) 256-1665 or (202) 690-7442; or
3. **email:**  
[program.intake@usda.gov](mailto:program.intake@usda.gov)

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